



MORETIME Payroll Centre

It pays

It pays to let Moretime take care of your payroll administration. You will no longer have to worry about keeping track of complicated laws and agreements, or having to purchase costly payroll programs that need constant maintenance and upgrades. With Moretime as your external payroll department, you get a service that is free from staff illness and holidays. And you may be surprised at just how little it costs. What could be more convincing than that?

Moretime stays one step ahead

We have always striven to be at the forefront of our business. We achieve this by working with modern systems and efficient routines. You, the customer, will always be secure in the knowledge that our work methods are efficient and maintain the highest quality.

Moretime Payroll Centre: Basic services

We handle:

- Input of itemised and verified time reports
- Changes to personnel data
- Registration of work schedules
- Answering queries about payslips and statements of income
- Filing
- Sending details to the Swedish Social Insurance Office (Försäkringskassan)

We deliver:

- Accounting source documents
- Tax return documents
- Payroll journals
- Holiday and overtime pay
- Overtime journals
- Payslips by post (or e-mail if required)
- Union contribution details
- Accounting by salary category
- Banking transactions

Services tailored to your requirements

We can give you access to our online payroll system, where your employees can enter their travel expense details, time reports and time off sick. We then process this information and can send you the payslips via email.



Annual accounting services:

- Preparing statements of income
- Compiling personal details for AMF
- CSR routines (tax enquiries to RSV, the Swedish National Tax Board)

We can also help you with:

- Travel expense management
- Drafting testimonials
- Reports to Alecta
- Other lists
- Contractual consultation
- Insurance administration
- Company car administration
- SCB statistics, SAF (Swedish Employers Confederation)
- HR services